



## **Player Evaluation Coordinator**

---

---

### **Purpose**

The AYSO volunteer position of player evaluation coordinator is intended to organize and distribute player evaluation forms as players need to be evaluated by their coaches in order to establish a consistent basis for creating balanced teams the following year.

### **Specific Duties and Responsibilities**

The player evaluation coordinator is expected to:

1. Have player evaluation forms distributed to all coaches at mid-season;
2. Ensure that all evaluations are completed by the coaches; and
3. Ensure that the age group coordinator collects all evaluations by the end of the regular season.

### **Qualifications and Desired Skills**

To be considered for the position of player evaluation coordinator, the applicant should:

1. Be tenacious at follow-up;
2. Be organized;
3. Have extensive coaching experience; and
4. Successfully pass a screening, including a background check.

### **Supervision Protocols**

While performing as the player evaluation coordinator, the volunteer is:

1. Subject to the bylaws, rules, regulations, policies, procedures, and guidelines of AYSO;
2. Under the overall authority of and directly supervised by the regional coach administrator, and supervised indirectly by the regional commissioner; and

3. To maintain the recommended adult to child supervision ratio of 1:8 or less; that is one adult for every eight or fewer children and two adults (one of whom may be the coach and one of whom should be of the same gender as the group) present at all times. For the protection of both the children and the volunteer, no volunteer should permit himself or herself to be alone with any child or group of children (except his or her own) during AYSO-sponsored activities.

**Time Commitment**

The anticipated time commitment for a player evaluation coordinator is a full year. The estimated hours to fulfill duties by month shall be filled in by the regional coach administrator:

Jan:	hrs.	Feb:	hrs.	Mar:	hrs.	Apr:	hrs.	May:	hrs.	Jun:	hrs.
Jul:	hrs.	Aug:	hrs.	Sep:	hrs.	Oct:	hrs.	Nov:	hrs.	Dec:	hrs.

**Orientation, Training, Certification, and Continued Education Provided**

To prepare a volunteer for the position of player evaluation coordinator, AYSO will offer the following educational opportunities which the volunteer is expected to take advantage of and participate in, as appropriate.

1. Orientation by the regional coach administrator;
2. Player evaluation workshop;
3. Board and Staff Introductory Certification (BASIC); and
4. AYSO Safe Haven Program.

**Activity Locations**

While performing the duties of player evaluation coordinator, the volunteer is limited to the following locations, unless expressly authorized in writing by the regional commissioner to hold activities in another location.

1. Regional board meetings;
2. The annual Section Conferences;
3. Assigned field locations;
4. Assigned classroom locations; and
5. Independent work at home alone, in committees of adults, or in a properly supervised situation with children.